



LAKE HAVASU CITY

2330 McCULLOCH BOULEVARD N.
LAKE HAVASU CITY, AZ 86403-5950
www.lhcaz.gov

Telephone (928) 453-4142 Fax (928) 453-4157 TDD (928) 855-3945

For City Use Only

Request #

Information Request Form

Lake Havasu City, Arizona, responds to all requests for public information in accordance with Lake Havasu City Code § 2.24.030, ARS § 39-101 et. seq., and the Federal Freedom of Information Act.

In accordance with the above stated codes and statutes, Lake Havasu City does charge a fee for duplication of public records and documents. For a list of current fees and charges, please contact the Lake Havasu City Clerk's Office at (928) 453-4142 or write to Lake Havasu City Clerk, Public Information Requests, 2330 McCulloch Blvd. N., Lake Havasu City, Arizona 86403.

Name of person requesting information: _____

Address of person requesting information: _____

Daytime phone number of person requesting information: _____

Will this information be used for commercial profit? ☐ Yes * ☐ No

** NOTE: If you answered "Yes," you will need to provide the City Clerk with a certified statement setting forth the commercial purpose for which the copies, printouts or photographs will be used. You will also be charged fees in accordance with ARS § 39-121.03.*

Will this information be used in a claim against the United States? ☐ Yes ☐ No

State the information you are requesting. Please be specific, using all dates and relative information, if possible. **One Request Per Form.**

Please read disclaimer on reverse before signing.

Signature: _____ Date of Request: _____

For City Use Only City Mgr Review: _____ Assigned To: _____

Completed By: _____ Date: _____ Fees Pd: _____

Information Provided / Comments:

**INFORMATION REQUEST FORM
NOTICE OF DISCLAIMER
PLEASE READ CAREFULLY**

NEITHER LAKE HAVASU CITY, NOR ANY OF ITS DEPARTMENTS, OFFICIALS, OR EMPLOYEES WILL BE RESPONSIBLE OR LIABLE FOR ANY LOSS, CONSEQUENCE OR DAMAGE RESULTING DIRECTLY OR INDIRECTLY FROM RELIANCE ON THE ACCURACY, RELIABILITY OR TIMELINESS OF THE INFORMATION CONTAINED HEREIN. ANY PERSON OR ENTITY WHO RELIES ON THIS INFORMATION DOES SO AT THE PERSON'S OR ENTITY'S OWN RISK. THE USER ASSUMES THE RISK OF VERIFYING ANY MATERIALS USED OR RELIED ON. THIS INFORMATION IS NOT INTENDED TO BE USED FOR COMMERCIAL PURPOSES.

NEITHER LAKE HAVASU CITY NOR ANY DEPARTMENT, OFFICER, OR EMPLOYEE OF LAKE HAVASU CITY WARRANTS THE ACCURACY, RELIABILITY OR TIMELINESS OF ANY INFORMATION CONTAINED WITHIN THIS MEDIA. THE INFORMATION PROVIDED HEREIN IS USED BY LAKE HAVASU CITY SOLELY FOR INTERNAL REFERENCE PURPOSES ONLY.

NOTE THAT LAKE HAVASU CITY IS NOT OBLIGATED TO CREATE CUSTOM REQUESTED RECORDS THAT WOULD HAVE THE EFFECT OF CREATING A NEW RECORD NOT ALREADY IN EXISTENCE. REQUESTORS ONLY HAVE A RIGHT TO DATA THAT IS ALREADY MAINTAINED AND IN A FORMAT THAT IS CURRENTLY KEPT.

OFFICAL RECORDS REGARDING REAL PROPERTY CAN BE REQUESTED FROM THE MOHAVE COUNTY ASSESSOR'S OFFICE, LOCATED AT 315 OAK STREET, PO BOX 7000, KINGMAN, ARIZONA 86401.THE MOHAVE COUNTY ASSESSOR CAN BE REACHED BY PHONE AT (928) 753-0703.

REQUESTOR: _____ DATE: _____

WITNESS: _____ DATE: _____